

Return to Church 2 - Covid 19 Protocols (November 21)

1. All rooms need to be booked before use. Please contact Johnny Hagan at jbhagan7@gmail.com to make a booking.
2. The activity leader should confirm that all attendees (or members of their household) don't have any of the symptoms listed in the government guidelines.
3. The Main Hall is 'fogged' to clean the seats between Sunday morning and evening services and anytime the hall is being used with less than 72 hours between uses.
4. Bookings made for the Minor Hall, Creche and Library will require the seats used to be stacked and labelled after use with the date and time of their use. Bookings for the Loft will require the area to be 'fogged' after use if another booking is planned within 72 hours.
5. The activity leader is required to arrange the chairs in a suitable layout ensuring 1m distancing and only those from the same household or social bubble are permitted to sit together. It is also the activity leader's responsibility to direct people to their seats. If children are attending, they must be accompanied by their parents at all times. While conversation, with face masks, is permitted for short spaces of time please ensure people adhere to 1m distancing while doing so.
6. There is a responsibility on the activity leader to ensure any hard surfaces and touch points ie. doors, handles etc are cleaned before leaving the premises. Cleaning products will be provided for each separate area in the church.
7. A list of those who attended the activity needs to be recorded and must be forwarded on the day of the activity to rogermullan14@gmail.com for contact tracing records.
8. When microphones are being used in the Main Hall the AV team will provide microphone covers which will be disposed of after each service.
9. When meeting indoors it is important to wear a face mask when entering and exiting the buildings, and also when singing and chatting together or moving around the church building. To prevent people forgetting to put masks on at the appropriate times it would be wise to keep your mask on even when seated however we leave this to your own judgment.
10. 1m distancing must be adhered to when entering and exiting the building and should also be adhered to as people are being directed to their seat.
11. It is best to not use the heating (when possible) as the hall uses a recirculation system and when possible, the windows should be opened for ventilation. In colder weather the heat can be set to warm the hall before the activity (if requested beforehand).
12. Interior doors should be wedged open to avoid multiple people touching them.
13. The kitchen can be used for tea/coffee service – please follow the protocols as displayed in the kitchen
14. It is the activity leader's responsibility to ensure that attendees only use the area booked.

These protocols are subject to change in line with updated guidance from the NI Executive.